

**Minutes of the Obstetrics & Gynaecology and Paediatrics Specialty Training Board held on
Monday 05 November 2018 at 1pm in Room 5, 2 Central Quay, Glasgow**

Present: Peter MacDonald (PMD) Chair, Jackie Aitken (JA), Claire Alexander (CA), Laura Armstrong (LA), Kirstyn Brogan (KB), Claire Burnett (CB), Amjad Khan (AK), Shyla Kishore (SK), Alice Jollands (AJ), Laura Jones (LJ), Chris Lilley (CL), Jennifer McGill (JMG), Daniel McQueen (DMQ), Francesca Ritchie (FR), Judith Roberts (JR), Ben Smith (BS), Ashleigh Stewart (AS), Barbara Stewart (BSt)

Apologies: Ailsa Gebbie (AGe), Alison Graham (AG), Iain Hunter (IH), William McKerrow (WMK), Jamie Nash (JN), Rowan Parks

In attendance: Luke Boyle (LB), David Murray (DM), Paola Solar (PS)

Item	Lead
1. Welcome and apologies Luke Boyle attended in place of Jamie Nash, and David Murray on behalf of Jen McKenzie. Daniel McQueen is the new Lay Rep for the Board.	
2. Minutes of meeting held on 20 August 2018 Page 10, item 16, "AGe had sent a written report. From it, it was highlighted that..." With the above amendment, the minutes of the previous meeting were approved as a correct record.	
3. Action points from previous meeting 2. Recruitment – O&G ST3 national recruitment has been agreed and it is going ahead in Manchester. 5. STB membership – all O&G and Paediatrics Associate Deans have been invited to the Board.	
4. Matters Arising No further matters arising.	
5. Recruitment update report <ul style="list-style-type: none">• O&G UK recruitment will be held in Manchester for all levels.• O&G and Paediatrics recruitment numbers due to change to Headcount in application of NES policy. PMD is working towards an agreed output from this STB to go to MDET with possible solutions to the issue.• Paediatrics ST2 recruitment. Ongoing discussions as the College has changed their position and are moving away from recruiting to ST2. There was no consultation or communication from the College or HEE. Discussions will continue.	

6. National Recruitment Task & Finish Group

Rowan Parks is leading a small short life working group to gather the views of all specialties regarding UK National recruitment. There will be another meeting tomorrow and then Rowan will report to the Scottish Government. The feedback from all 4 specialties in this STB was to continue with the status quo as it delivers Scotland's needs.

7. Workforce Planning

The Scottish Government ask for submissions every year for numbers in training programmes. They map it to future Service requirements, not to current service delivery. Training establishment is based on WTE and a variety of assumptions, such as a 1% uplift in consultants' workforce each year.

The STB needs to provide workforce evidence in order to engage with the discussion. PMD noted that they need to work with the Colleges and gather data to look at the full picture. He proposed the creation of a Workforce group in each subgroup, to give an initial report of the Colleges' data at the February meeting.

CA/CL

8. Maternity & Neonatal Services Review

PMD sits on the education and workforce subgroup. Once there is a clear Service model, including the type of doctors required, the STB will discuss.

It was noted that GPs and Foundation trainees also get experience in neonatal, so their needs need to be kept in mind when planning the model. If there are any other comments, PMD will take to the group.

9. QM/QI

The QRP had been held in September. The visit plan had been circulated to all TPDs.

10. Shape of Training update

CL noted that a new working Paediatric training model was almost ready. Discussions are ongoing regarding credentialing post-CCT after a 5 year Paediatrics programme. CL will ask for a timetable from the College at the next Heads of School meeting in December.

11. Update from MDET / LDD

AK noted that the Chief Executive and the Medical Director are in discussions with the Scottish Government regarding the discrepancy between headcount and WTE amongst regions. LTFT fractions have been used by NES to fund additional numbers in past years.

The issue needs a consistent and equitable approach from both specialties. PMD is keen to take proposed short term and long term solutions to MDET. O&G have produced a brief summary of their establishment in each site, LTFT, gaps in comparison with WTE. PMD suggested that Paediatrics do the same exercise to provide the background for the paper to MDET.

CL

12. Report from Medical Director

No representative.

13. Report from Director of Medical Education

No representative.

14. Report from O&G Subgroup

14.1. Issues raised by Subgroup

- Numbers issue as above.
- Recruitment agreement was noted.
- TEF will be discussed at a separate meeting.

14.2. Issues raised by Trainees

- Study leave budget. Trainees discontent with the level of funding for O&G, which is the second most expensive specialty. Trainees will conduct a more in-depth analysis to take to MDET for consideration. It was noted that MDET is already looking into the study leave budget.

15. Report from CSRH

No representative.

16. Report from Paediatric Cardiology

The proposed uplift of 1 NTN had been approved based on evidence regarding consultant requirement in the future.

17. Received for Information

No further papers received for information.

18. AOCB

No other business.

19. Date of next meeting:

Monday 4 Feb 2019, 1pm, Room 6, Westport, Edinburgh

Thursday 2 May 2019, 1pm, Room 5, Westport, Edinburgh

Thursday 5 Sep 2019, 1pm, Room 5, 2CQ, Glasgow

Monday 18 Nov 2019, 1pm, Room TBC, 2CQ, Glasgow