

Minutes of the Diagnostics Specialty Training Board meeting held at 10.30 am on Wednesday 10 May 2017, in Meeting Room 6, Forest Grove House, Foresterhill, Aberdeen (with videoconference links)

Present: Peter Johnston (Chair) PJ, Shona Olson (SO), Fiona Payne (FP).

By videoconference: *Dundee* – Sharon Edwards (SE), Vicky Hayter (VH), Jonathan Weir-McCall (JWM); *Edinburgh (RIE)* - Hannah Monaghan (HMo); *Edinburgh (Westport)* - Fiona Ewing (FE), Pota Kalima (PK), Marie Mathers (MM), Rowan Parks (RP), David Summers (DS); *Glasgow* - Frances Dorrian (FD), Clair Evans (CE), Robert Fleming (RF), Peter Galloway (PG), Wilma Kincaid (WK), Iain McGlinchey (IMG).

Apologies: Judith Anderson (JA), Raj Bhat (RB), Ralph Bouhaidar (RBo), Bernard Croal (BC), John Cummings (JC), Stewart Fleming (SF), Sai Han (SH), Alasdair McCafferty (AMC), Clare McKenzie (CMK), Jane Paxton (JP), Colin Smith (CS), Emma Watson (EW).

In attendance: *Aberdeen* – Helen McIntosh (HM).

Item	Action
1. Welcome and apologies The Chair welcomed all to the meeting and apologies were noted.	
2. Minutes of meeting held on 22 March 2017 The minutes were accepted as a correct record of the meeting and will be posted on the Scotland Deanery website.	
3. Matters arising/actions from previous meeting	
3.1 Recruitment update PJ produced a paper for the STB to consider. HM will circulate this.	HM
3.2 Simulation group While simulation was part of Diagnostics training, it was not necessarily badged as such. In general trainees were given cases to look at and would then report back for supervisor scrutiny.	
3.3 LaMP courses capacity: update Noted: other equivalent courses were available.	
4. TRAINING MANAGEMENT	
4.1 Recruitment update Noted: most posts have filled. As not all information was available yet, FD will provide an update at the June meeting.	FD
4.2 Shared services PJ noted this was part of the Scottish Government's 'Once for Scotland' agenda which included the Diagnostics specialties. There were a variety of different strands to the work. He, MM and Rob Farley NES Programme Director – Healthcare Sciences, attended a meeting with Dr Bill Bartlett, Clinical Lead, Scottish Clinical Biochemistry Managed Diagnostic Network (SCBMDN), to	

discuss training medical staff in laboratory disciplines. This had been a good meeting and Dr Bartlett will write a document for the Scottish Government on the way forward, including education and training and resources for all staff and highlighting cost utility rather than cost saving. His view was that there would be no consolidation or curtailment of service and instead they would be able to provide better cover for each other. He has asked PJ and Rob Farley to write a section for the document which they will do after receiving confirmation of the area they were to address. **PJ**

4.3 **ARCP process**

PJ noted information received. This was to clarify the process and ensure consistency across regions.

The STB had agreed Histopathology's participation in a national ARCP pilot. A proportion of trainees will be selected from each programme and reviewed centrally. There will be no detriment to any participating trainee. MM confirmed a provisional timetable has been arranged. She and her TPD colleagues were still to discuss how selection participants for the national process. Paperwork would be reviewed locally and trainees should not be reviewed locally as well as nationally unless an issue was identified at which point this would be submitted for externality. She did not believe it was necessary to inform trainees they were part of the sampling group; however, she will discuss this with TPD colleagues and reach agreement. She agreed that trainees would be informed in advance where panels will be held. The ARCP decision would be made on the day of the portfolio review. She confirmed they had deliberately set North ARCP dates before the date of the national process. The pilot will be reviewed.

4.4 **Interventional Radiology (IR) update**

A taskforce meeting led by RB was held in November to identify where IR capacity was under-utilised, how to use it more effectively and produce an action plan. Filling IR posts was a national problem and centres that previously filled were struggling to recruit. WK confirmed they have struggled to fill their 3 posts – one was converted to the general pool for this year and the other 2 have not filled. She noted that no trainees from outside Scotland have applied for posts in the last 2 years. RF considered the lack of exposure to IR at ST1/2 – and he particularly noted the limited access in the West – was due to senior trainees taking up training time. DS felt this has been the result of separating IR training whereas previously people did some IR as part of their programme. SO noted discussion at the recent College meeting around giving trainees earlier IR exposure eg placements in 2nd year.

PJ will ask RB to provide an update for the next meeting.

PJ, RB

4.5 **TPD in Virology**

WK reported that a late application for the post had been received and the interview will take place on 15 May. She will confirm the outcome once known. **WK**

- 4.6 **GMC approval of training sites**
FD asked STB members to ensure that all training sites were GMC approved.

PROFESSIONAL DEVELOPMENT

No items were discussed.

5. **QUALITY**

5.1 **Quality Update**

FE highlighted:

- visit to GRI Radiology: a few requirements were recorded including voice activated dictation and access to workstations. This was being managed but will be an issue next year.
- email received from Quality Managers noting the fall off in NTS completion rates and seeking ways to improve this for next year given that completion is mandatory. HMo noted this year's survey was kept open for an extra week to encourage responses. Feedback suggested that trainees might be suffering from research fatigue and she felt the timing of the STS could be altered so that it do not clash with the NTS. MM reported that TPDs also felt the burden of reminding trainees to complete surveys.

FACULTY DEVELOPMENT

No items were discussed.

6. **STRATEGIC PLANNING AND DIRECTORATE SUPPORT**

6.1 **Forest Grove House**

Noted: staff have moved into the newly refurbished office.

7. **Draft proposals for NES Equality Outcomes, 2017 – 2021**

The document was re-circulated to the group and PJ noted specific information relevant for addressing by the STB and highlighted the need for increased awareness of outcomes and behaviours. There were 2 strands to consider – statutory requirements and the spirit of the legislation and there were a range of ways this could be done. NES was part of a pilot on Differential Attainment and HMo noted Professor McLellan's presentation on the work to the recent TIQME meeting. The GMC was very interested in this area and Colleges were required to produce a breakdown of E & D information relating to examinations and selection and recruitment.

8. **Update reports**

8.1 **Lead Dean/Director**

Noted:

- GMC survey – to ensure a good response rate.
- GMC visit – no Diagnostics specialties involved.
- ARCP process.
- 'Once for Scotland' – employment of trainees. NHS Grampian GPSTs in Aberdeen will be involved in the pilot.

- 8.2 **Histopathology**
- 8.3 **Diagnostic neuropathology**
- 8.4 **Paediatric Pathology**
No updates were received.
- 8.5 **Forensic Histopathology**
PJ noted the specialty was working to address the outcomes of the visit. NHS Grampian has been tasked with this and the University has been asked to take this forward as it is a University run programme.
- 8.6 **Radiology**
All posts have filled. Noted discussion of Nuclear Medicine and IR at recent College Head of Training meeting.
- 8.7 **Medical Microbiology**
- 8.8 **Combined Infection Training**
PK noted concern regarding the UK national difficulty in filling posts and how to attract applicants.

PJ considered entrance qualifications restricted entry to some specialties eg CIT which requires MRCP but if trainees have experience of other infection disciplines it was not clear why this requirement was made. He felt there should be a widening of access and the GMC document reviewing flexibility in PG Medical Training was looking at this and particularly at shared qualities/skills. He will highlight the issue in his update for MDET on 22 May. **PJ**
- 8.9 **Virology**
No update was received.
- 8.10 **Chemical Pathology and Metabolic Medicine**
- 8.11 **Nuclear Medicine**
- 8.12 **Trainees Issues**
- 8.13 **Academic issues**
Noted: appointment to SCREDS post in Histopathology in West. PK further noted they had filled an ECAT Fellowship post in Edinburgh – this was equivalent to a SCREDS post.
- 8.14 **Service issues**
No update was received.
- 8.15 **DME**
WK reported she has discussed trainee access to microscopes and space requirements with the local DME who will take this forward.
- 8.16 **Lay representative**
No update was received.

9. **Received for information**
No items were received.
10. **AOCB**
No other business was raised.
11. **Date and time of next meeting**
The next meeting will be held at 10.45 am on Monday 26 June 2017 in the Flexible Teaching Room, Level 7, Ninewells, Dundee. *Please note this will be a face-to-face meeting.*

Actions arising from the meeting

Item no	Item name	Action	Who
3.	Matters arising/actions from previous meeting		
3.1	Recruitment update	To circulate document to STB.	HM
4.	TRAINING MANAGEMENT		
4.1	Recruitment update	To provide an update at the June meeting.	FD
4.2	Shared Services	To write section for Dr Barlett's document.	PJ
4.4	Interventional Radiology (IR) update	To ask RB to provide update for next STB meeting.	PJ, RB
4.5	TPD in Virology	To update the STB on interview outcome.	WK
8.7	Medical Microbiology		
8.8	Combined Infection Training	To highlight CIT issue in MDET update report.	PJ