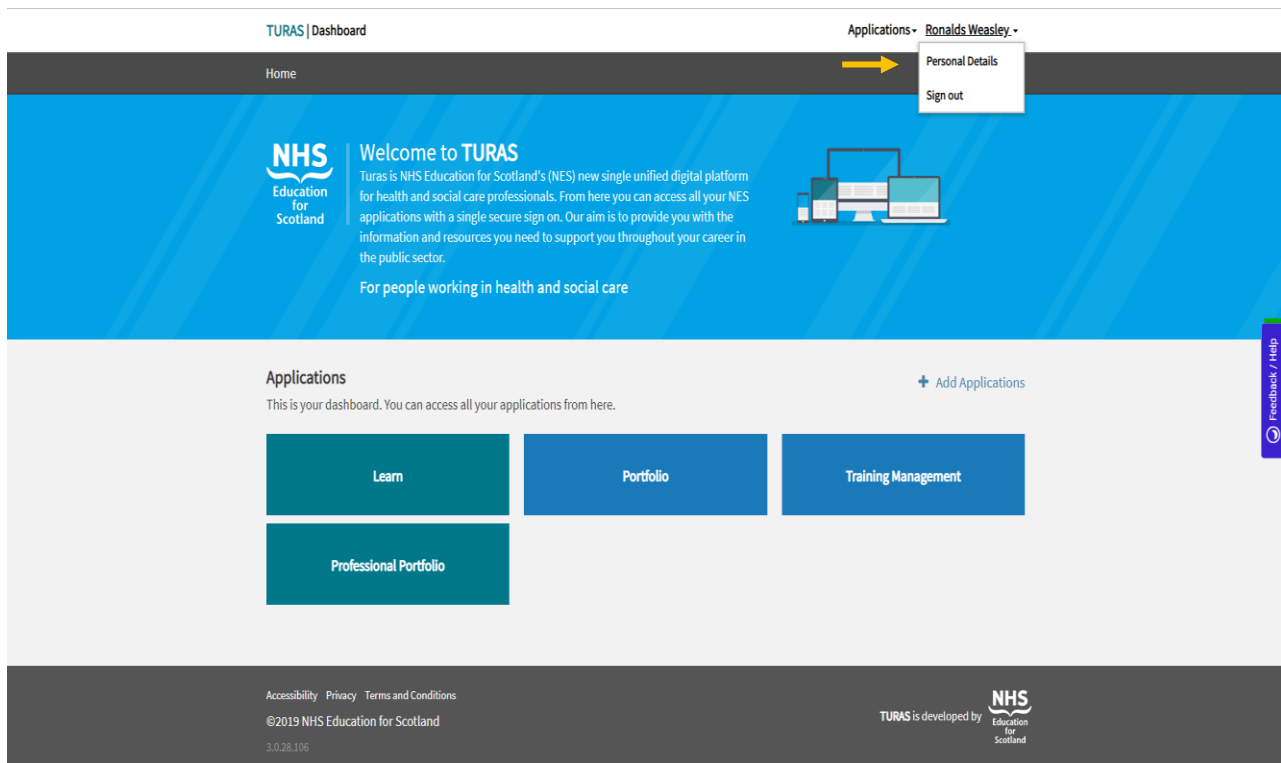


TRAINEES

HOW TO ADD YOUR PHOTO TO YOUR PORTFOLIO

Step 1

- Log into Turas.
- Click on the dropdown underneath your name on the Turas Dashboard and choose Personal Details.



Step 2

You will be taken to your Personal Details page.

- Click Edit Personal Details

TURAS | Dashboard

Applications - Ronalds Weasley -

Home

Personal Details

Personal Details

TitleDr

ForenameRonalds

Middle Name

SurnameWeasley

Profile Picture

Emailndpctest7@nes.scot.nhs.uk

Primary Address

Primary SectorDefence Medical Services

Primary OrganisationMinistry of Defence

Professional Group

Professional Role

→

Edit Personal Details

Go Back

Feedback / Help

Step 3

- You can update your personal details from this page.
- Click Choose file next to Profile Picture. Browse your desktop/pc for your photo. Your profile picture must be one of the following file types: JPG, JPEG, PNG, GIF, TIF, TIFF, BMP.
- Once you have selected your chosen photo, click save. NOTE: that “Sector” and “Organisation” fields are mandatory within this page and should be completed. If these fields are blank you MUST select entries for these fields. If you do not do this, you will be unable to upload your profile picture/photo.

TURAS | Dashboard

Applications - Ronalds Weasley -

Home

Edit Personal Details

Edit Personal Details

Title

Dr

Forename *

Ronalds

Middle Name

Surname *

Weasley

Email Address *

ndptest7@nes.scot.nhs.uk

Profile Picture

Choose file

No file chosen

Registration Number(s) Enter any that apply

	Number	Registration date	Revalidation date
Medicine (GMC)			
Dentistry (GDC)			
Optometry (GOC)			
Pharmacy (GPHC)			
Nursing & Midwifery (NMC)			
Psychology/Healthcare (HCPC)			
University (Matriculation)			

Please select your primary Sector and then your primary Organisation.

Sector *

-- Please Select --

Please select your Professional Group and then your Professional Role.

Professional Group

-- Please Select --

Professional Role

-- Please Select --

Save

Cancel

Accessibility

Privacy

Terms and Conditions

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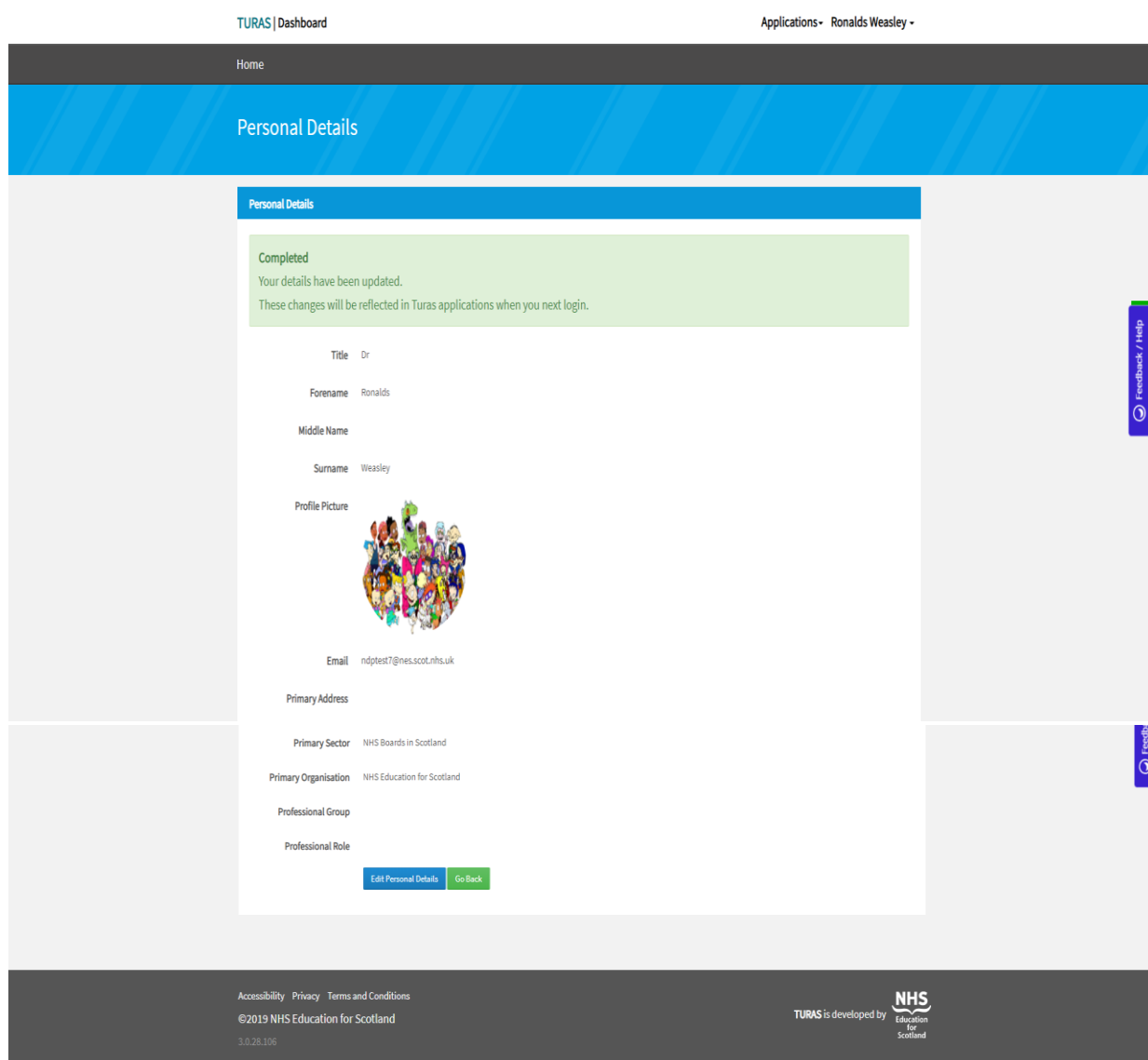
3.0.28.106

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Step 4

- Once you have saved your profile picture you will see the following message. You can change your photo at anytime by following step 3 above.



TURAS | Dashboard Applications - Ronalds Weasley -

Home

Personal Details

Completed
Your details have been updated.
These changes will be reflected in Turas applications when you next login.

Title Dr

Forename Ronalds

Middle Name

Surname Weasley

Profile Picture

Email ndptest7@nes.scot.nhs.uk

Primary Address

Primary Sector NHS Boards in Scotland

Primary Organisation NHS Education for Scotland

Professional Group

Professional Role

[Edit Personal Details](#) [Go Back](#)

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[Feedback / Help](#)

[Feedback](#)

Uploading your photo into Portfolio will allow your Supervisors/Administrators to see this when they log into the portfolio, helping them to recognise you more easily during your Foundation Training.

Trainee Profile - Ronalds Weasley

Trainee Details



Name: Ronalds Weasley

Email: ndptest7@nes.scot.nhs.uk

Grade/Training Year: FY2

Registration Number: 1111112