

NHS Scotland Medical ACT 2021/22 Accountability Report

NHS Board: Western Isles

Section 1 Confirmation of Total Medical ACT Funding Received From NES During 2021/22

| a | Confirmation of Allocation of Funding | Recurrent | Non Recurrent* | Total |
|----------|-------------------------------------------------------------------------|------------------|-----------------------|-----------------|
| | Base Allocation | £171,047 | | £171,047 |
| | Value of Bids Required in 21/22 - as per letter | £45,247 | | £45,247 |
| | Value of Bids Required in 21/22 - Add 20/21 100 places - non recurrent | | £907 | £907 |
| | Value of Bids Required in 21/22 - Add 21/22 165 places - recurrent | £5,192 | | £5,192 |
| | Value of Bids Required in 21/22 - Add 21/22 15 places - non recurrent | | £472 | £472 |
| | Initial Allocation Available to Board | £221,486 | £1,379 | £222,865 |
| | Total Funding Available for Bids in 21/22- pre national slippage | £50,439 | £1,379 | £51,818 |

| b | Confirmation of Funding Received | Recurrent | Non Recurrent* | Total | |
|----------|------------------------------------------------------------|------------------|-----------------------|-----------------|----------------------------------------------------------------------------------------|
| | Base Costs | £171,047 | | £171,047 | Detail in section 2c |
| | Bids Approved by RAWG and NES | £48,339 | £4,879 | £53,218 | Detail in section 2a |
| | In Year Slippage on Bids Approved by RAWG and NES | | | £0 | Detail in section 2a |
| | Total Funding Received | £219,386 | £4,879 | £224,265 | |
| | Bids Under/(over) Allocation Agreed by RAWG and NES | | | (£1,400) | using regional, national slippage or NES additional funding if over initial allocation |

*Non recurrent spend/bids are for time limited spends usually for 1 financial year but can cover multiple years, examples of multi year spends/bids- Mat leave cover 5 months in year and 7 year after; capital projects covering several years, IT equipment needed in year; CTF's.

Comments on above

Director of Finance

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| Signed: | |
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| Print name: | |
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| Date: | |
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Director of Medical Education

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| Signed: | Please insert scanned/electronic signature or email approval of submission accepted |
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| Print name: | |
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| Date: | |
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Note: DoF and DME signature and date must be obtained prior to report submission to Regional ACT Working Group.

Report Approved at Regional ACT Working Group
Copies can be sent to NES before approved by RAWG

| | |
|-------|------|
| (Y/N) | Date |
| | |

NHS Scotland Medical ACT 2021/22 Accountability Report

NHS Board: **Western Isles**

Section 2a **Bids approved by RAWG and NES and funded during 2021/22**

| Proposal/Item Description | In Year Bid | | | | | Slippage | | | Evaluation Requested | | | | Anticipated Benefits | |
|-------------------------------------------------------------|---------------|-------------------|---------------|---------------|-------------------------|-------------------------------|-------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------|------------------------|-------------------------------|----------------------|----------------------------------------------------------------------------------|
| | Recurring (£) | Non-Recurring (£) | Total (£) | Capital (Y/N) | Fully Implemented (Y/N) | Per POB Payments Schedule (£) | Other (details of spend should be included on 2b) (£) | Barriers to Full Implementation | By NES (Y/N) | By Other (Y/N) | Report Next Year (Y/N) | Detail Results of Evaluation. | Achieved (Y/N) | Please Provide Details |
| 1% uplift allocated to pay | 1,400 | | 1,400 | N | Y | 0 | N | | | | | | Y | Required to pay staff salaries. |
| Simulation Lead | 25,000 | | 25,000 | N | N | 0 | 25,000 | High turnover of finance staff in NHS Western Isles taking on the ACT which led to temporary lack of oversight of ACT requirements, these issues are now resolved. | | Y | Y | | N | Dedicated staff member to maximise the use of the sim lab for medical education. |
| Communication based staff training | | 2,000 | 2,000 | N | Y | 0 | N | | | | | | Y | Staff development to benefit medical teaching |
| Simulation based training staff time and equipment | 6,500 | | 6,500 | N | Y | 0 | N | | | | | | Y | Ensuring up to date clinical skills facilities. |
| Sim Equipment | | 1,500 | 1,500 | N | Y | 0 | N | | | | | | Y | Ensuring up to date clinical skills facilities. |
| Student Travel and Subsistence | 8,847 | | 8,847 | N | Y | 0 | N | | | | | | Y | To meet the increasing pressure on accommodation for medical student placements. |
| Additional funding for Simulation Lead (as per June prep 2) | 5,192 | | 5,192 | N | Y | 0 | N | | | | | | Y | See proposal 2 above. |
| NG Tube | | 1,309 | 1,309 | N | Y | 0 | N | | | | | | Y | To provide clinical equipment for undergraduate teaching. |
| Surgical skills equipment | | 70 | 70 | N | Y | 0 | N | | | | | | Y | To provide clinical equipment for undergraduate teaching. |
| Additional 1% pay uplift | 1,400 | | 1,400 | N | Y | 0 | N | | | | | | Y | Required to pay staff salaries. |
| | | | 0 | | | 0 | | | | | | | | |
| | | | 0 | | | 0 | | | | | | | | |
| Total | 48,339 | 4,879 | 53,218 | 0 | 0 | 0 | 25,000 | | | | | | | |

Check to section 1

Barriers to Achievement of Anticipated Benefits

See column I.

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Section 2b In Year Spends and Slippage Not Pre- Populated on "Section 2a - Bids" including transfers of funding from other boards

| Proposal/Item Description | Board - if using funding transfer from an other board. | Recurring (£) | Non-Recurring (£) | Total (£) | GT | | Capital (Y/N) | Requester | Benefits for UG Medical Training (and others where relevant) |
|---------------------------------------------------------------|--------------------------------------------------------|---------------|-------------------|-----------|---------|---------|---------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | | | | 2022/23 | 2023/24 | | | |
| Supply and installation of Smots Equipment in Simulation room | | | 24,862 | 24,862 | | | N | N/A | This has allowed for us to run simulation based training for medical students such as deteriorating patient scenarios as well as more basic assessment sessions. |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| Total | | 0 | 24,862 | 24,862 | 0 | 0 | | | |

* Future year spend will need to be approved by RAWG and NES in 22/23 bids process

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Section 2c Recurrent Baseline Medical ACT Funding.

| Total per Section 1 | | 171.0 | 48.3 | | 219 | | | | | |
|-----------------------------------------------------|--------------------------------------|-----------------------|---------------------------------|------------------------|-----------------------|--------------------------------------|---------------|-------------|--------------------------|------------|
| Activity | Provider: Select from Drop Down Menu | 2020/21 Cost (£000's) | Movement | | 2021/22 Cost (£000's) | Reason for Movement (Excluding Bids) | Staffing time | | | |
| | | | 2021/22 Recurrent Bids (£000's) | 2021/22 Other (£000's) | | | Medical PA | Medical WTE | Clinical Non Medical WTE | Others WTE |
| Remuneration of 12 Consultants involved in teaching | Health Board | 74.5 | | | 74.5 | | 6 | | | |
| Consultant Subsidy | Health Board | (20.0) | | | (20.0) | | | | | |
| Quality Education Manager + Admin Support | Health Board | 16.7 | | | 16.7 | | | | | 0.5 |
| Travel to Outreach clinics | Health Board | 2.0 | | | 2.0 | | | | | |
| DME role | Health Board | 16.4 | | | 16.4 | | 1 | | | |
| GP Placements | Health Board | 51.0 | | | 51.0 | | | | | |
| Cost-shared Activities - Aberdeen | Central costs | 6.5 | | | 6.5 | | | | | |
| Travel & Subsistence | Health Board | 23.3 | 8.8 | | 32.1 | | | | | |
| Teaching Support Infrastructure - equipment | Health Board | 3.0 | | | 3.0 | | | | | |
| Staff Development | Health Board | 2.0 | | | 2.0 | | | | | |
| Simulation Centre (Staff & Equipment) | Health Board | | 36.7 | | 36.7 | | 1.5 | | | |
| 1% Inflation x 2 | | | 2.8 | | 2.8 | | | | | |
| Total | | 175.4 | 48.3 | 0.0 | 223.7 | | | | | |

Not sure how the figure in C7 was derived, which we realise is also in the POB.

The figure in the 21/22 allocation letter is £175.3k which is also almost identical to the recurring figure in the 20/21 Accountability report and thus the starting position in C22.

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NHS Board: Western Isles

Section 3

| | |
|---|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| a | <p>Local Governance Structure</p> |
| | <p>Does the Board hold Local Medical ACT meetings?</p> |
| | <p>Being a small and close-knit unit, NHS-WI does not have a formal local ACT working group per se, though there have historically been close links between the DME and Finance re ACT matters, ably supported by the Medical Education Co-ordinator. It is hoped this will continue despite changes in personnel within the fields of both finance and medical education.</p> |
| | <p>Provide brief details of the Board's local governance structure for Medical ACT and how this feeds into RAWG business</p> |
| | <p>There are ongoing ad Hoc discussions involving the DME, clinical skills team and medical staffing, along with senior medical management (particularly the MD), with respect to what the undergraduates need, relating to what the Universities expect of us and what we aspire to deliver/provide. The DME and the ACT Finance Lead report to/attends RAWG as best able. They and the Medical Education Co-ordinator also liaise with the Aberdeen ACT Officer re. RAWG business as and when necessary.</p> |
| b | <p>Please provide details of any Medical ACT funded activities/initiatives which may be beneficial and/or transferable to other Boards - General</p> |
| | <p>Undergraduates benefit from direct education from Consultants, the multi-disciplinary clinical workforce and hands-on involvement with junior doctors providing service.</p> |
| | <p>Please provide details of Medical ACT funded activities/initiatives which may be beneficial and/or transferable to other Boards for increasing teaching capacity</p> |
| | <p></p> |
| c | <p>Please provide a brief overview of any opportunities/challenges in year which have impacted on the delivery of Undergraduate Medical Education</p> |
| | <p>Covid pandemic consequences for workforce and resultant service adjustment, with increased reliance on simulation and virtual teaching options. Increase in applications for elective placement as a result of embargo on international travel.</p> |
| | <p>Please provide details of any anticipated future challenges which may impact the delivery of Undergraduate Medical Education</p> |
| | <p>Limited capacity by virtue of small supervising/educational workforce. Anticipated escalation of undergraduate attachments to address placement needs of increasing student body nationally.</p> |
| d | <p>Please provide details of any anticipated changes to Undergraduate teaching and/or curriculum in the forthcoming academic year which could impact Medical ACT in your board.</p> |
| | <p>TBC</p> |

Please Submit to NES as an Excel File not in PDF Format
Information provided should be from 2021/22

| Section | User Information |
|-----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | <p>Tab summaries, initial allocations offered to the Boards and actual funding received, also for sign off by DoF and DME of Boards and date of RAWG approval</p> <p>1a and 1b are pre-populated by NES based on 21/22 Allocation Letter and Payment on Behalf (POB) payments made to Boards.</p> <p>Signatures - email approval or signature accepted. We will also accept an excel copy without signatures if this is provided with a PDF signed version.</p> |
| 2A | <p>Tab details the bids approved by RAWG and NES in year, including any slippage reflected in payments from NES. NES will prepopulate columns: B, C, D, E, F, I, L Boards should complete G, H, J, K, M, N, O, P delayed etc N – Please provide metric results where available O – Anticipated benefits as per bid details P - please provide brief overview detailing why the anticipated benefit was not achieved for example if the equipment did not fulfil the need.</p> |
| 2A Sup -PY Evaluation | <p>In section 2A we have asked for evaluation details. We acknowledge that evaluation often takes place a year after implementation and can therefore take some time. Information from the evaluation of bids not covered in the Accountability report timeline should be included in this tab.</p> |
| 2B | <p>Tab details of all other spend and slippage of medical AC1 in year not either shown in 2a or part opening baseline allocation, i.e. use of additional in year funding not spend on bids as shown on 2a, where the funding has come from- underspend on bid or other health board. All details to be added by Boards</p> |
| 2C | <p>Tab details of baseline recurrent Medical ACT Funding received by Board, include in year recurrent bids per section 1 To allow us to prepopulate this section in future years please complete the excel sheet provided, do not attach as an additional sheet. Please use drop downs where provided. Staffing time Medical PA - Consultant/GP PA's Medical WTE - Training grades, Specialty Doctors, CTF's Clinical non medical WTE - all other clinical staff Other WTE - support functions, Admin, Medical ACT officers, education managers</p> |
| 3 | <p>Tab requests details on Local regional ACT groups/practises, new initiatives details, future opportunities/ challenges and future anticipated changes to teaching/curriculum. Please keep the answers to these sections brief and concise. If you have any metric data to support this would be appreciated. We hope these will provide an opportunity for sharing intelligence and highlighting common challenges.</p> |