

2019/20 Accountability Report

NHS Board: FIFE

Note:

This report is required to be submitted to your lead Regional Group in time for their meeting on: xxx

Section

Reviewed by

1) Confirmation of total Medical ACT funding received from NES during 2019/20

		Initial Allocation £'000	2019/20 Total £'000
a)	ACT Allocation 2019/20	3,031,778	3,031,778

ACT Officer

		Recurring £'000	Non- Recurring £'000 (b/fwd from previous year)	2019/20 Total £'000
b)	Use made of 2019/20 additional allocation	0	0	0

ACT Officer

2) General narrative on 2019/20 Medical ACT activity within your Board area:

Regional Group

a)	<i>Health Board involvement in Regional ACT Group meetings.</i>
	<p>NHS Fife's Medical Education Department ensure there is at least one representative at the Regional ACT Group meetings. The Director of Medical Education and Medical Education Services Manager will attend where possible. A representative from NHS Fife's Finance team is also invited to attend. The department makes an active contribution to the meetings including agenda items. Achievements and challenges are openly discussed at the meetings.</p> <p>NHS Fife does not always actively attend the North Regional Medical ACT Working Group however the papers are always shared and read.</p>

b)	<i>Decision making process at local and regional level for any new uses of Medical ACT funding.</i>
	<p>The Director of Medical Education, the Medical Education Services Manager and finance colleagues have monthly meetings where discussion around existing monies, new monies and priorities of spending are discussed.</p> <p>When the department identifies a need to use Medical ACT funding, this is discussed locally before being submitted using the ACT bid form to present to the Regional ACT Group meetings.</p>
c)	<i>Detail of any new initiatives funded by Medical ACT within the last 12 months.</i>
	<p>We recruited to the Undergraduate Medical Education Coordinator post in December 2019 after the role was vacant for 5 months.</p> <p>Upgrade to student accommodation – we have three accommodation blocks for medical students in NHS Fife and one of them was particularly old and in need of upgrading. We hope now that medical students will be more comfortable in the upgraded accommodation which will improve their overall experience on placement in NHS Fife.</p> <p>Scrubs for medical students – we have funded a batch of scrubs to be purchased for medical students only.</p>
d)	<i>General use of Medical ACT funding within Health Board area for improvement of teaching.</i>
	<p>Seminar room 5 in the Education Centre has been upgraded with a new video-conference and projecting system. The current equipment was old and temperamental so we look forward to tutors now using the state of the art equipment.</p> <p>We offered our Local Module Leads teaching equipment that they felt could improve the preparation work they do along with the delivery of the teaching. The equipment we purchased included laptops, iPads, mobile projector and books. We have also replaced old simulation equipment on the request of our Clinical Skills Facilitator.</p>

3)	Detail Funding Confirmation 2019/20
a)	<p>Confirmation that your Board have used the 2019/20 additional funding above inflation as agreed by NES (details to include full summary that reconciles to submissions to NES) or identify any changes made in-year.</p> <p>We did not receive any additional funding in 2019/20 –we received £59,792 less than 2018/19.</p>

ACT
Officer

b)

For each item of additional expenditure;

- i. Please detail the results of any evaluation/review undertaken or other assessment of the fitness-for-purpose of this expenditure.
- ii. If no evaluation/review or other assessment has yet been undertaken, please detail planned evaluation/review including estimated date.
- iii. If no evaluation/review is possible please detail why.
- iv. confirm that this investment is to continue in future years.

N/A

c)

Please attach a revised base-line budget for 2019/20 which reconciles to your 2018/19 base-line budget submitted to NES plus the additional recurring funds received in year

Regional
Group

ACT
Officer

4)	<p>Use of Measurement of Teaching Data and Financial Allocations</p> <p>Please refer to: http://www.scotlanddeanery.nhs.scot/trainer-information/medical-act/medical-act-performance-management-framework/</p>
a)	<p>Please provide a breakdown of your Boards 2019/20 ACT allocation by specialty/department or other clinical service grouping used locally. This should reconcile to the total ACT funds identified in 1a above.</p> <p>Please see spreadsheet in section 3C.</p>
b)	<p>Please detail the number of ACT funded teaching sessions identifiable in job plans (shown by consultant and other teaching staff) in each specialty/department or other clinical service grouping detailed in 4a. Please use the template provided.</p> <p>At a minimum this should include all sessions funded from all ACT funding provided to the Boards since the NES allocation model was introduced, however, if possible this should show all sessions funded from total ACT funds set out in 1a.</p> <p>The table below can be used to provide the information requested in 4a and 4b but amended as necessary to suit local circumstances.</p>

Regional Group

Specialty/ Department	ACT funding received in 2019/20 £'000	ACT Funded PAs (consultants)	ACT Funded PAs (other staff)	2019/20 Student Weeks
<i>Planned Care & Surgery</i>	See spreadsheet in Q3c	Anaesthetics – 0.5 ICU – 0.5 General Surgery - 3 Orthopaedics - 1 Urology – 1.5 Ophthalmology - 1 ENT – 2 St Andrews Acute Modules PAs – 4.5	Vascular Surgery – 0.5 Ortho-geriatrician - 2	Anaesthetics – 46 ICU – 34 General Surgery - 320 Orthopaedics - 72 Urology – 31 Ophthalmology - 31 ENT – 31

<i>Emergency Care & Medicine</i>	See spreadsheet in Q3c	General Medicine - 1 Medicine of the Elderly - 2 Renal Medicine - 1 St Andrews Acute Modules PAs – 6	X2 Advanced Nurse Practitioners - 4	General Medicine - 392 Medicine of the Elderly - 168 Renal Medicine - 108
<i>Women & Children</i>	See spreadsheet in Q3c	Obstetrics and Gynaecology Paediatrics St Andrews Acute Modules PAs - 2		Obstetrics and Gynaecology - 244 Paediatrics - 256
<i>Health and Social Care Partnership</i>	See spreadsheet in Q3c	Psychiatry – 2	Specialty doctor - 2	Psychiatry – 212
<i>Clinical Support & Access</i>	See spreadsheet in Q3c			
<i>Board Admin</i>	See spreadsheet in Q3c			
<i>Pharmacy Services</i>	See spreadsheet in Q3c			

5)	Any future significant changes anticipated in ACT activity:	Regional Group
	<p>Significant changes anticipated in 2020-2021 due to the impact COVID19 is having on training. Changes will include;</p> <ul style="list-style-type: none"> • Much more use of virtual teaching so availability of equipment for teachers and students required as well as training • Small group teaching resulting in clinicians delivering more than once • Catch up blocks introduced for students that missed out in year 2019-2020 so more commitment required from local module leads • Increase workload for local module leads for planning and modifying placements, often at short notice • Much more administrative time required; structured timetables required 	

Signed: _____

Date: _____

Director of Finance

Signed:

Date: __

Director of Medical Education

Note: DoF and DME signature and date must be obtained prior to report submission to NES