**The Scotland Deanery – Prospective ES/New GP Training Practice TPD Meeting**

**ES / Practice Manager to complete coloured areas in advance and send to TPD before the meeting.**

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| **Practice Information** | *Yellow shaded areas to be completed by prospective ES/practice* |
| Name of Practice  |  |
| Health Board Number |  |
| Address |  |
| Telephone number |  |
| Date of Meeting | Click or tap to enter a date. |
| TPD Name |  |
| Training Programme |  |
| **New Training Practice Discussion**  | **Yes or No** |
| **New Educational Supervisor Discission only****(If yes go to section 2)** | **Yes or No** |
| **Section 1** |
| Practice Manager |  |
| Practice manager’s E-mail address |  |
| Other training currently undertaken in the practice  | Foundation Training | Yes, No or New Application |
| GP Retainer scheme | Yes, No or New Application |
| Undergraduate teaching | **Yes or No** |
| Other learners supported in the practice |  |
| Practice list size |  |
| Describe the practice and patient demographics. These might include split site, branch surgery, degree of deprivation, rurality, nursing homes etc.  |  |
| List any proposed significant changes in the practice e.g., partners, premises, staff |  |
| Is the practice in dispute with the Health Board over any issues (e.g., property, contractual) which may have an impact on the delivery of GP Training? | **Yes or No** |
| **Doctors in the practice and sessional commitment** |
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| Are any doctors currently working in the practice under GMC imposed conditions or restrictions on their license to practice? | **Yes or No** |
| Motivation to become a Training Practice |  |
| **Discussion Items -** *discussion with potential ESs, other doctors and practice manager* |
| Whole practice engagement/commitment |[ ]
| Appropriate timing |[ ]
| Stability of partnership |[ ]
| Educational ethos/activities |[ ]
| Premises/space for trainees (ST1 and 3) |[ ]
| Awareness/understanding of GPST Training Programme |[ ]
| Workload implications |[ ]
| Time provision for ES training activity |[ ]
| **Discussion Summary** |
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| **Section 2** |
| **Prospective ES application** |  |
| Name of Prospective ES/s  |  | GMC No |  |
|  | GMC No |  |
| E-mail address/s |  |
|  |
| Practice Training succession plans |  |
| Motivation to become an ES/previous training involvement |  |

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| Own experience as a Trainee |  |
| **Discussion Items** |
| Role in practice – partner/salaried/if other state: | Choose an item. |
| Sessional commitment (4 minimum) |  |
| 2 years post CCT |[ ]
| Time in practice (years) |  |
| Support from practice/colleagues | **Yes or No** |
| FDA Trainers Workshop Course discussion |  |
| Other educational experience |  |
| Need for pre-course E&D Training |  |
| **Discussion Summary** |
|  |
| **TPD Supports Application –** *if not discuss with AD before submission**If yes send to QM team.* | **Yes or AD discussion** |
| **GPTEC Priority** |
| **pES Name** |  |
| Priority 1 – New Training Practice / Single ES in PracticePriority 2 - Currently 2 ESs in practice but impending retirement/resignationPriority 3 – 2 or more ESs in practice | Choose an item. |
| **pES Name** |  |
| Priority 1 – New Training Practice / Single ES in PracticePriority 2 - Currently 2 ESs in practice but impending retirement/resignationPriority 3 – 2 or more ESs in practice | Choose an item. |

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| Assistant Director Discussion Summary (if required) |
| Assistant Director Name |  |
|  |
| Application Supported at this stage | **Yes or No** |

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| **Send completed form to:** |
| East/North/South-East Regions | Jeni Gierz | EastGPVisits@nes.scot.nhs.uk |
| West Region | Janice Jenkins | WestGP.Visits@nes.scot.nhs.uk |