

## Guidance for Educational Supervisors in preparing Educational Supervisor Reports for ARCPs in 2021

### Introduction

This year, the annual review of competence progression (ARCP) process will follow a more usual process than last year although will continue to take into account the disruption to education and training caused by the COVID-19 pandemic.

Key points are:

- All eligible trainees should have an ARCP
- Panel membership should include external and lay membership.
- The process will continue to use technology to deliver the ARCP process remotely
- GMC approved College/Faculty derogations will define minimum curriculum requirements for each specialty and for each year of training to inform when a trainee can progress.
- The “no fault” ARCP outcomes (Outcome 10.1 and 10.2) remain.
- Outcome 5 and associated flow chart is re-instated

### The Educational Supervisor Report (ESR)

The ESR remains a key document and your continuing support in preparing this is greatly appreciated. The ESR helps give an overview of a trainee’s progress over the training time period and helps inform the ARCP outcome. In preparing the ESR report, it would be particularly helpful if it included information advising the following:

- A. The capabilities demonstrated by the trainee in the review period, including relevant experience during COVID-19 which might contribute to acquisition of Generic Professional Capabilities required in the curriculum
- B. Whether there are significant issues. Where there **are** significant issues:
  - a. Were they present **before** COVID-19;
  - b. Did they occur **as a result** of COVID-19;
  - c. What was the **contribution** of COVID-19 to the issues.

### Further information/support

- Deanery ARCP policy (LINK)
- 4 nation ARCP agreement: <https://www.scotlanddeanery.nhs.scot/media/389797/enabling-progression-at-arcp-final3.pdf>
- The Director of Medical Education / nominated deputy in your Health board
- TPD / NES Training Programme Management: [training.management@nes.scot.nhs.uk](mailto:training.management@nes.scot.nhs.uk)
- Updated ARCP decision aids – links will be provided on the deanery website when these are available

Thank you again for your support for our trainees.



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