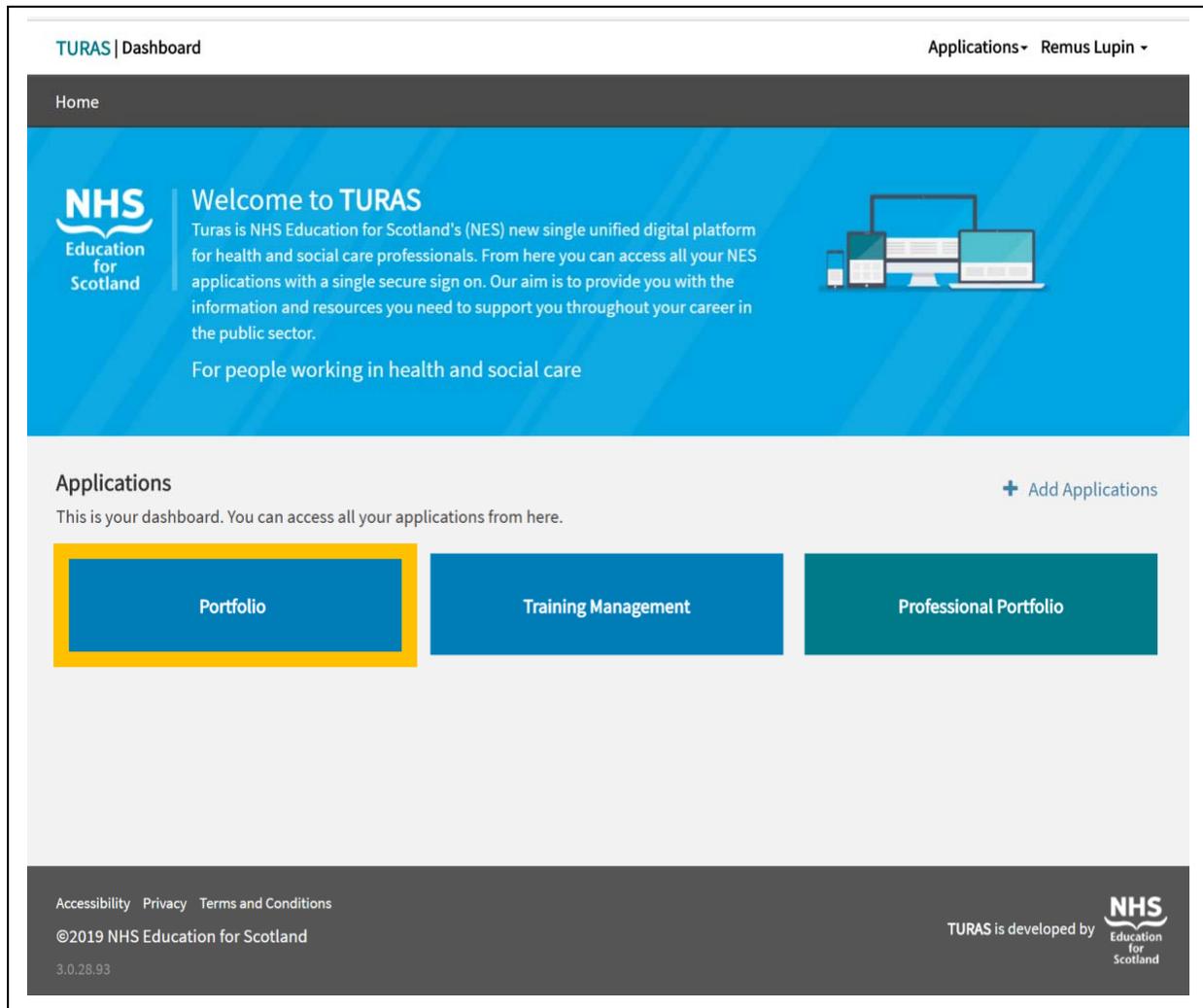


TRAINERS (FPDS) HOW TO CLOSE ATTENTION ITEMS

Step 1

Once logged into Turas, select the Portfolio application from your Turas Dashboard



The screenshot shows the TURAS Dashboard interface. At the top, it says "TURAS | Dashboard" on the left and "Applications - Remus Lupin" on the right. Below this is a dark grey navigation bar with "Home" on the left. The main content area has a blue header with the NHS Education for Scotland logo and the text "Welcome to TURAS". Below this, there is a section titled "Applications" with a "+ Add Applications" button. Three application tiles are displayed: "Portfolio" (highlighted with a yellow border), "Training Management", and "Professional Portfolio". The footer contains links for "Accessibility", "Privacy", and "Terms and Conditions", along with copyright information for NHS Education for Scotland and the version number "3.0.28.93".

Step 2

You will be returned to the Trainee's Profile page. As you completed that there were some or major concerns these are "flagged as an Attention Items". To view these, click on the Attention Item Summary tab.

TURAS | Training Portfolio
Dashboard | Applications ▾  Albus Dumbledore ▾

Home
ARCP Forms
Tickets ▾

You are here > Educator Homepage > Trainee Profile

Trainee Profile - Hermione Grainger

Trainee Details



Name: Hermione Grainger

Email: ndptest8@nes.scot.nhs.uk

Grade/Training Year: FY1

Registration Number: 1111113

Programme: Hogwarts Foundation Programme 06 - FY1 (WOS2237)

Programme Director: Remus Lupin

Educational Supervisor: Albus Dumbledore

Clinical Supervisor: Albus Dumbledore

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FY1, 05/12/2018 - 03/04/2019, Cardiology - Victoria Infirmary - Hogwarts Foundation Programme 06 - FY1 (WOS2237)

Category	Attention Items	Status	Actions
Core Procedures		0	
Supervised Learning Events (SLEs)		0	
+ Team Assessment of Behaviour (TAB)	9 Open	Not Created (1 TAB Form)	Actions ▾

FY1, 24/07/2018 - 04/12/2018, Medical Oncology - Victoria Infirmary - Hogwarts Foundation Programme 06 - FY1 (WOS2237)

Category	Attention Items	Status	Actions
Core Procedures		0	
Supervised Learning Events (SLEs)		0	
+ Team Assessment of Behaviour (TAB)		Not Created (0 TAB Forms)	Actions ▾

Step 3

Once you have clicked on the Attention Item Summary you will be shown the post details and a Table of Forms, who has submitted the form, date completed, any attention items, actions. Clicking on the Actions will allow you to view or update. If you click view this will take you to the form up you cannot make any changes.

Trainee Profile - Hermione Grainger

Trainee Details



Name: Hermione Grainger

Email: ndptest8@nes.scot.nhs.uk

Grade/Training Year: FY1

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FY1, 05/12/2018 - 03/04/2019, Cardiology - Victoria Infirmary - Hogwarts Foundation Programme 06 - FY1 (WOS2237)

Form	Submitter	Date Completed	Attention Items	Actions
TAB : Consultants / GP Principals (including clinical or educational supervisor)	Remus Lupin	21/01/2019	1 Open	Actions ▾
TAB : Consultants / GP Principals (including clinical or educational supervisor)	Albus Dumbledore	21/01/2019	4 Open	View Update
TAB : Consultants / GP Principals (including clinical or educational supervisor)	Albus Dumbledore	21/01/2019	1 Open	Actions ▾
TAB : Consultants / GP Principals (including clinical or educational supervisor)	Albus Dumbledore	21/01/2019	4 Open	Actions ▾

FY1, 24/07/2018 - 04/12/2018, Medical Oncology - Victoria Infirmary - Hogwarts Foundation Programme 06 - FY1 (WOS2237)

There are no Attention Items for this post.

Step 4

If you select update this will allow you if appropriate close the attention item. To close click on the closed radio button, you must add text into the concerns update field. You can add in information in the concerns update field and leave the attention item status as open.

Once you have happy with the information you have added select Update at the bottom of the form. You will be asked if you are sure you wish the form to be updated, click confirm update. Not the trainee will not see this information you have added.

Team Assessment of Behaviour (TAB) Attention Items

Maintaining trust/professional relationship with patients	Major Concern	<input checked="" type="radio"/> Closed
Response Comment	major	
Attention Item Status	Closed	
Concerns Update	Must enter updated in this field	
Closed By	Remus Lupin	
Closed On	21/01/2019	

Verbal communication skills	Major Concern	<input type="radio"/> Open
Response Comment	major	
Attention Item Status	Open	
Concerns Update	need more information before this can be closed	

Team-working / working with colleagues	Major Concern	<input type="radio"/> Open
Response Comment	major	
Attention Item Status	Open	

Accessibility	Major Concern	<input type="radio"/> Open
Response Comment	major	