

ARE YOU EMPLOYED IN A SUPERVISORY OR MANAGEMENT ROLE WITHIN GENERAL PRACTICE?

Applications are sought for the NES Practice Managers Vocational Scheme commencing September 2019

NHS Education for Scotland (NES) delivers a funded practice based learning programme for newly appointed, assistant and aspiring Practice Managers in Scotland.

This NES Practice Managers Vocational Training Scheme (PMVTS) is a highly interactive, participative programme that uses a blended learning approach. This NES PMVTS Programme is delivered over 15 months and includes mandatory participation in a series of funded residential workshops and facilitated learning sessions (tutorials).

Participants will be paired with a Practice Manager Educational Facilitator who is a highly experienced Practice Manager; and they will tailor a programme of facilitated learning sessions to meet participants individual learning needs.

The participants learn while working in their current employing practice therefore a GP Sponsor and the Practice Manager (where the applicant is not the Practice Manager) **must** support all applications.

Applicants

Applicants be educated to N/SVQ level 3, SCQF level 6, or have equivalent vocational experience. They should be employed in a supervisory or management role within General Practice and normally they should work for 20 hours / week to access sufficient learning opportunities to complete the programme successfully. Applicants must be highly motivated, willing to learn, and committed to their self-development. They must be able to commit to personal study of approximately seven hours per week. It is important to have good communication skills and to demonstrate commitment to the delivery of quality person centred care.

Assessment

Learning will be assessed by a variety of methods including a 2,500 word management report, a 5,000 word work based project and submission of a portfolio of reflective evidence.

Funding

NES funds the programme delivery costs and travel and subsistence expenses incurred by participants in attending central training events.

How to apply

Application packs can be downloaded from <http://www.scotlanddeanery.nhs.scot/your-development/practice-manager-development/general-practice-managers-vocational-training-scheme/>

Closing date for applications is 12 Midday on Friday 31st May 2019.

If you require any further information on the recruitment, selection process or the NES PMVTS, please contact Tracey Crickett (NHS Education for Scotland, National Co-ordinator of the Scottish Practice Management Development Network and PMVTS programme Lead), Telephone 0141 223 1555 or email tracey.crickett@nes.scot.nhs.uk