**The Scotland GP Staying in Practice Scheme (GP SIP)**

**Semi-Structured Interview Form**

**Eligibility Check List:**

An applicant:

* Must be on the GMC and GP register with no restrictions or undertakings
* Must be on the GP Performer’s List
* Must have medical indemnity
* Must be registered for PVG
* Must be considering leaving General Practice as an alternative to being on the scheme – either mid-career or nearing retirement
* Must be more than 10 years since being on a GP Retainer, GP Returner or Enhanced Induction schemes
* May be considered for a one-year phased return to practice if recovering from a health problem as long as the other eligibility criteria are met. Such a doctor will require to have an occupational health assessment prior to commencing on the scheme if returning after a period of ill health. The scheme is not suitable for those with chronic health issues who are unable to work for long periods or for doctors who have identified performance issues.

**Evidence to be checked at time of Interview (if available):**

* Receipt of CV
* GMC registration
* Performers’ List registration
* Medical indemnity
* PVG status

**Interviewer:**

**Date:**

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| --- | --- |
| **Name:** |  |
| **Address****Phone number:****e-mail:****Preferred method of communication:** |  |
| **Qualifications*** Primary medical qualification – place and date
* GP training – date of CCT or equivalent
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| **Medical Experience*** Current practice details and work pattern
* Previous GP work
* Other relevant medical experience
* Relevant educational experience e.g. GP Educational Supervisor, Undergraduate Tutor
 |  |
| **How did you hear about the scheme?**e.g. through appraisal, website, Health Board e-mail |  |
| **Reason(s) for considering the GP SIP scheme.**Mid- career?Nearing retirement?What are the specific reasons for wishing to leave your current post? |  |
| **How do you see the GP SIP scheme working for you?**e.g. number of sessions, additional sessions such as OOH, teaching, hospital or community clinics**How many years are you planning to stay on the scheme?** |  |
| **What are your longer term plans for when you reach the end of the scheme?** |  |
| **Attitudes & Concerns***For example*:* What do you enjoy most (and least) about GP work?
* What concerns you about moving to the GP SIP scheme?
* Are you aware of any issues or barriers which might hinder your return to established GP practice, if appropriate?
 |  |
| **Specific eligibility questions**Have you ever worked within the GP Retainer Scheme? If so when?Have you ever worked within the GP Returner or Enhanced Induction Scheme? If so when? |  |
| **Appraisal & Revalidation**Date of last appraisal:Date of Revalidation: |  |
| **Preferences**Preferred area of GP SIP placement |  |

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| **Checklist of Information given by the Associate Adviser at the time of interview:** |
|  |  |
| Signpost to GP-SIPS section of Deanery website including FAQs. |  |
| Confirm the duration of the scheme. |  |
| As described in the GP-SIPS core document, identify the responsibilities of: |  |
| The Practice |  |
| NHS Education for Scotland and the Associate Advisers |  |
| The Health Board |  |
| Describe the application process – consistent with flowchart – including the final completion of the application form |  |
| Management of performance issues – lie with the practice with Associate Adviser support |  |